

APPLICATION FOR REC CAUCASUS NON-CONSULTANCY SERVICE CONTRACT

Publication Reference Number: 073/RECC/G/GIZ/ProGress 2026 SC0409

Contract Title:	Non-Consultancy Service Contract for the Procurement of a Satellite-Based Agricultural Monitoring Service, Training and Technical Support for Beneficiary Farmers of the Almond and Walnut Producers Association
Contract Type:	Non-Consultancy Service Contract – Global Price Based (Subcontract Service Agreement)
Contracting Organisation:	The Regional Environmental Centre for the Caucasus (RECC)
Programme/Project Number:	Grant Agreement number: 81306942 Project processing number: 21.9025.4-002.00 GIZ brief project title: Promoting Green Deal Readiness in the Eastern Partnership Countries (PROGRESS)

SUBMITTED by:

<Full name of the applicant>

<Full address>

<E-mail / Phone>

Date: dd/mm/yyyy

To: Ms. Nino Nadibaidze
Project Technical Advisor
REC Caucasus
48/50 Mtskheta Street
0179 Tbilisi, Georgia
Tel: + (995 32) 2-25-07-75,
E-Mail: nino.nadibaidze@rec-caucasus.org

cc: Ms. Sophiko Akhobadze
Executive Director, REC Caucasus
E-Mail: sophiko.akhobadze@rec-caucasus.org
Mr. Zviad Khukhunashvili
Project Financial Assistant, REC Caucasus
E-Mail: zviad.khukhunashvili@rec-caucasus.org

Dear Ms. Nadibaidze,

This cover letter and its attachments constitute the Technical Part and Financial Part of the application by me/us, which I am/we are submitting in response to the invitation with Reference Number 073/RECC/G/GIZ/ProGress 2026 SC0409 for procurement of the service contract for "Non-Consultancy Service Contract for the Procurement of a Satellite-Based Agricultural Monitoring Service, Training and Technical Support for Beneficiary Farmers of the Almond and Walnut Producers Association" within the framework of the above-mentioned Project. This letter also serves as our **company's Application Submission Form** and I hereby make the following declarations:

- is available and willing to work during the period required by the assignment which is the subject of the Terms of Reference;
- I declare that is not in a situation of conflict of interest or unavailability;
- I will inform the REC Caucasus immediately if there is any change in the above circumstances at any stage during the selection procedure or during the implementation of the tasks;
- I fully recognise and acknowledge that, should I have made false declarations, committed substantial errors, irregularities or fraud, I shall be subject to exclusion from selection procedure and contract;
- I am aware that, for the purposes of safeguarding the financial interests of the REC Caucasus, and my personal data may be transferred to REC Caucasus internal and/or external audit services.

Sincerely,

Name

Signature

TECHNICAL PART

Technical Offer

PUBLICATION REFERENCE

073/RECC/G/GIZ/ProGress 2026 SC0409

A. ORGANISATION & METHODOLOGY

To be completed by the applicant

Rationale, Strategy and time table of activities

Any general comments on the Terms of Reference of importance for the successful execution of activities, in particular its objectives and expected results, thus demonstrating the degree of understanding of the contract. An opinion on the key issues related to the achievement of the assignment task

<write your comments here:>

or write

<No general comments on the Terms of Reference.

Any comments or explanation of the risks and assumptions that may affect the execution of the contract

<write your comments here:>

or write:

<No comments on the risks and assumptions.

List of the activities considered to be necessary to achieve the contract objectives in addition to the activities proposed under the Terms of Reference

<write your comments here:>

or write:

<No additional activities are required in addition to the activities proposed under the Terms of Reference.>

Any comments on related deliverables

<write your comments here:>

or write:

<No comments on the related deliverables.>

A description of the specific and/or additional back-stopping that the applicant finds necessary from the REC Caucasus for the execution of the contract

<write your comments here:>

or write:\

<No specific and/or additional back-stopping is required for the execution of the contract.

Any comments on the timing, sequence and duration of the proposed activities

<write your comments here:>

or write:

<No comments on timing, sequence and duration of the proposed activities.>

Professional Experience of Service Provider Entity

List of same or similar contracts successfully completed in the past 3 years and evidences of successful completion.

Description of the Contract	Date (year)	Total Budget in GEL	Evidences of successful Completion (e.g. publication links)

Name and first name: <[.....]>

Duly authorised to sign this tender on behalf of:

<.....>

Place and date: <.....>]

B. FINANCIAL PART

Financial offer

REFERENCE

073/RECC/G/GIZ/ProGress 2026 SC0409

BUDGET BREAKDOWN FOR GLOBAL PRICE BASED CONTRACTS

Reference Number: 073/RECC/G/GIZ/ProGress 2026 SC0409

Date: dd/mm/yyyy

Deliverable / Output	Ref.	Total Amount (GEL)
Platform subscription/licence fees — 12-month coverage of the full 550-hectare project area and all 10 beneficiary farmers	R1	
Farm/plot integration and account set-up — digital field boundary preparation/verification, creation of individual beneficiary user accounts, initial configuration and activation	R2	
Training — at least one practical training session for the 10 beneficiary farmers, including preparation and provision of user guides/training materials	R3	
Post-training technical and advisory support — 12 months, all 10 beneficiary farmers	R4	
TOTAL CONTRACT VALUE (Excluding VAT)		----

Note: The maximum budget ceiling for this contract is 41,000.00 GEL (Excluding VAT / Exempt from VAT). Financial offers exceeding this ceiling shall be automatically disqualified. The price breakdown above shall be itemised in sufficient detail to allow the Contracting Authority to assess its composition, and applicable taxes shall be presented separately from the amounts above.

Name and first name: <[.....]>

Duly authorised to sign this tender on behalf of:

<.....>

Place and date: <.....>]

Stamp of the firm/company

C. Curriculum Vitae Template

Technical Offer

REFERENCE

073/RECC/G/GIZ/ProGress 2026 SC0409

C. Key Personnel — Curriculum Vitae Template

Technical Offer

REFERENCE : 073/RECC/G/GIZ/ProGress 2026 SC0409

NOTE: This CV template applies to the qualified specialist(s) proposed to deliver the training and/or to act as the designated technical/advisory support contact referred to in Section 2(c)–(d) of the Terms of Reference. The template is optional and may be completed in Georgian or in any other format.

Curriculum Vitae

Proposed Role in the Project	Training Specialist / Technical Support Focal Point	Client	The Regional Environmental Centre for the Caucasus (REC Caucasus)
Project Title	Promoting Green Deal Readiness in the Eastern Partnership Countries (PROGRESS)		

Personal Data:

Family name	
First name/s	
Date of birth (dd/mm/yyyy)	
Country of Citizenship/Residence	
Civil status	

1. Education:

Institution	Date from mm/yyyy	Date to mm/yyyy	Degree(s) or diploma(s) obtained

2. Present position:

Present position ¹	
Years within the organisation ²	

¹ If applicant is a freelancer, then “Freelancer” has to be included in this line.

² If applicant is a freelancer, then number of freelance years has to be included in this line.

3. Professional Work/Permanent Work Experience³:

Date from mm/yyyy	Date to mm/yyyy	Location (Country)	Organisation	Position	Remark

4. Participation in relevant National and/or International Projects/Programmes⁴

Date from mm/yyyy	Date to mm/yyyy	Location (Country)	Contracting Organisation/ Company	Project/ Programme Donor	Project /Programme Title	Position	Description

³ NOTE: Professional Work/Permanent Work (whether part or full time) is mainly based on employment contract, while Temporary Work is based on fixed-term short- or long- term assignment/contract such as subcontract, service contract, consultancy service contract etc.

⁴ Only those projects and programmes that are not included in Section 3 (Professional Work/Permanent Work Experience).

5. Language skills (*Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)*):

Language	Reading	Speaking	Writing

6. Membership of professional bodies:

7. Other skills (e.g. computer literacy, etc.):

8. Key qualifications (relevant to the project):

9. Specific experience in Georgia/South Caucasus Region:

Country/Region	Date from mm/yyyy	Date to mm/yyyy

10. Other relevant information (e.g., list of publications):

11. Contact information:

E-mail	
Phone	

ANNEXES TO TENDER APPLICATION FORM FOR SERVICE CONTRACT

Annex 1.

Business Registration Extract on entity (or entities if consortium) from the *Registry of Entrepreneurs and Non-entrepreneurial (Non-commercial) Legal Entities* issued after announcement date of this call by the National Agency of Public Registry (NAPR)

www.napr.gov.ge

ტენდერის გამოცხადების თარიღის შემდეგ განახლებული ამონაწერი მეწარმეთა და არასამეწარმეო (არაკომერციული) იურიდიული პირების რეესტრიდან.

www.napr.gov.ge

Annex 2.

Certificate form from the *Register of Debtors* on entity (or entities if consortium) – issued after announcement date of this call by the National Bureau of Enforcement (NBE)

www.nbe.gov.ge

ტენდერის გამოცხადების თარიღის შემდეგ აღებული ცნობა ტენდერში მონაწილე ორგანიზაციის საჯარო სამართლებრივი შეზღუდვის შესახებ

<https://www.my.gov.ge/ka-ge/services/5/service/182>

ტენდერის გამოცხადების თარიღის შემდეგ აღსრულების ეროვნული ბიუროს მიერ გაცემული ცნობა ან ამონაწერი ტენდერში მონაწილე იურიდიულ პირზე მოვალეობა რეესტრში არსებული მონაცემების შესახებ

http://nbe.gov.ge/index.php?lang_id=GEO&sec_id=367

Annex 3.

Certificate on absence of tax arrears- issued after the announcement date of this call by the Revenues Services.

<https://www.rs.ge>

ტენდერის გამოცხადების თარიღის შემდეგ შემოსავლების სამსახურის მიერ ტენდერში მონაწილე იურიდიულ პირზე გაცემული ცნობა ან ამონაწერი დავალიანების არ ქონის შესახებ

<https://www.rs.ge>

Annex 4.

The details of the bank account issued by a tenderer's service bank operating in Georgia into which payments should be made [*Bank Details of Account in National Currency*]

ტენდერში მონაწილე იურიდიული პირის ეროვნულ ვალუტაში ანგარიშის საბანკო რეკვიზიტები